

St Mary's Church, Kingswood.

Annual Vestry Meeting and Annual Parochial Church Meeting,

23rd April 2018 in St Mary's Room.

7:00-7:30 Gather for drinks and light refreshments.

An opportunity to meet and share ideas with the leadership team.

7:30-7:45 The Diocesan LIFE vision.

A short presentation by Rev'd Rick Williams

7:45-8:15 Business Meeting

Formal meeting to accept the reports, elect Church Wardens and Members of the Church Council.

Annual Vestry Meeting (*open to all parishioners or those on electoral roll*)

1. Opening prayer
2. Election of Chair for the meeting
3. Apologies for absence
4. Minutes of last Vestry Meeting (Monday 24th April 2017)
5. The election of two churchwardens
6. Close of meeting

Annual Parochial Church meeting (*open to all on electoral roll*)

1. Election of Chair for the meeting
2. Apologies for absence
3. Minutes of last APCM (Monday 24th April 2017)
4. **Reception of Reports** (*where possible, these will be posted on the St Mary's Website to allow reading in advance of the meeting: stmaryskingswood.org.uk*). Reports to include:
 - a. The proceedings of the PCC, including fabric, goods and ornaments of the church.
 - b. Financial statement, certified accounts and statement of church funds.
 - c. Proceedings of the Deanery Synod
 - d. Friends of St Mary's
 - e. Report from Revd Rick Williams
 - f. Electoral Roll
5. **Elections to office:**
 - a. Members of the PCC (maximum of 8, excluding ex-officio members such as churchwardens, Deanery Synod rep, Clergy and reader)
 - b. Sidesmen
 - c. Independent Examiner
6. Any Other Business

Brief meeting of PCC (*PCC members only*)

1. Election of Chair for the meeting
2. To elect the following officers
 - a. Vice chair
 - b. Treasurer
 - c. Secretary
3. To note the date of the next meeting (14th May 2018, 7:30pm)
4. Any other (genuinely urgent) business
(*Minutes of previous meeting will be approved, along with the minutes of this meeting, on 14th May*)